

Central Bedfordshire  
Council  
Priory House  
Monks Walk  
Chicksands,  
Shefford SG17 5TQ



**please ask for** Martha Clampitt  
**direct line** 0300 300 4032  
**date** 23 February 2011

## NOTICE OF MEETING

### CENTRAL BEDFORDSHIRE SCHOOLS FORUM

Date & Time

**Monday, 7 March 2011 at 18.00**

Venue at

**Room 14, Priory House, Monks Walk, Shefford, SG17 5TQ**

Richard Carr  
**Chief Executive**

To: The Chairman and Members of the CENTRAL BEDFORDSHIRE SCHOOLS FORUM:

School Members:

- Anne Bell, Headteacher, Willow Nursery School
- David Brandon-Bravo, Headteacher Parkfields Middle School
- Shirley-Anne Crosbie, Headteacher, Glenwood Special School
- Richard Holland, Governor, Harlington Upper School
- Sue Howley MBE, Governor, Greenleas Lower School
- Sharon Ingham, Headteacher, Hadrian Lower School
- Vaughan Johnson, Governor, Edward Peake Middle School
- Ray Payne, Headteacher, Henlow Middle School
- Rob Robson, Headteacher, Samuel Whitbread Collegiate
- Stephen Tiktin, Governor, Linslade Lower School

Non School Members

- Libby Bevan, Union Representative
- Ian Greenley, Church of England Diocese Representative
- Ali Hadawi CBE, 14 - 19 Partnership Sector Representative
- Bill Hamilton, Roman Catholic Diocese Representative
- Caroll Leggatt, PVI Early Years Providers Representative

Observer: Cllr Mrs Anita Lewis, Portfolio Holder Children's Services

Please note that there will be a pre-meeting starting **half an hour before** the Forum meeting to enable technical aspects of the reports to be discussed with officers before the Forum meeting begins.

# AGENDA

1. **Apologies for absence**

To receive apologies for absence and notification of substitute members.

2. **Minutes of the previous meeting and matters arising**

To approve the minutes of the previous meeting (**held on**) and to receive an update on any matters arising from these.

## Proposals

<b>Item</b>	<b>Subject</b>	<b>Page Nos.</b>
3	<b>Teachers Union and Professional Association</b>  To seek approval for the continuation of DSG funding for facilities release time for trade unions and professional associations.  Approximately 18.10 – 18.30	* 13 - 18
4	<b>Behaviour and Attendance Partnerships</b>  This paper proposes alternative use of DSG previously used to support a Behaviour and Attendance Partnership in Dunstable/Houghton Regis in the light of the additional resources received through the Pupil Premium.  Approximately 18.30 – 18.50	* 19 - 22
5	<b>Dedicated Schools Grant</b>  To update and make recommendation on the School Funding Settlement for 2011/12.  Approximately 18.50 – 19.10	* 23 - 30
6	<b>Scheme for Financing Schools</b>  To update and make recommendations following the recent consultation on proposed revisions to the Scheme for Financing Schools following revised DfE guidance.  Approximately 19.10 – 19.30	* 31 - 36

7 **Schools Specific Contingency Budget** \* 37 - 40

To provide an update on the use of the Schools Specific Contingency Budget for 2010/11 and to propose the level for 2011/12.

Approximately 19.30 – 19.50

8 **School Forum Budget** \* 41 - 42

To provide an update on the use of the School Forum Budget for 2010/11 and to propose the level for 2011/12.

Approximately 19.50 -20.10

**Updates and Feedback**

**Item Subject Page Nos.**

9 **Capital Allocations 2011/12** \* 43 - 46

To advise the Forum of the total Department for Education capital allocations to schools and the Local Authority for 2011/12 and to invite the Forum to comment on the proposed use of the LA level allocations.

Please note that the appendices will follow separately.

Approximately 20.10 – 20.20

10 **Draft Schools Carbon Reduction Action Plan** \* 47 - 88

The draft Schools' Carbon Reduction Action Plan has been produced to ensure that carbon reduction is owned and addressed by all stakeholders across the schools' estate; in implementing both behavioural and physical changes that will result in greater energy efficiency and reduced carbon dioxide (CO<sub>2</sub>) emissions thereby minimising utility costs and mitigating against the impact of future carbon taxes.

Approximately 20.20 – 20.30

11 **Harnessing Technology 2010/11 Update**

\* 89 - 94

To receive an update on the following:-

- Harnessing Technology and Learning Platforms – details of the annual maintenance resource implications
- Communications to schools advising of the proposed broadband charges.

Approximately 20.30 – 20.40

12. **Correspondence to and from the Forum**

Approximately 20.40 – 20.45

13. **Future Meeting Arrangements for the Forum**

To note that the Central Bedfordshire Schools Forum has agreed to meet as follows:-

21 June 2011 at 9.00am in Room 15, Priory House

Approximately 20.45 – 20.50

14. **Close**

Approximately 20.50 – 20.55